

Invitation for Proposals: Humanitarian

UNFPA, United Nations Population Fund, an international development agency, invites qualified organizations to submit proposals for the provision of maternal and reproductive health, mental health and psychosocial support services in Khyber Pakhtunkhwa and Balochistan. The purpose of the Invitation for Proposals is to identify eligible non-governmental organizations for prospective partnership with UNFPA [Pakistan] to support achievement of results outlined in the [2018-2022 CPD/] or section 1.3 below.

Organizations that wish to participate in this Invitation for Proposals are requested to send their submission through email or mail clearly marked “NGO Invitation for Proposals” at the following address:

UNFPA [Pakistan] 2nd Floor, Serena Business Complex
Khyaban-e-Suharwardy, G-5 Islamabad, Pakistan

By 7 November, 2019.

Proposals received after the date and time may not be accepted for consideration.

Applications must be submitted in English

Any requests for additional information must be addressed in writing by 29 October, 2019 at the latest to hashmey@unfpa.org. UNFPA will post responses to queries or clarification requests by any NGO applicants who submitted, on proposals@unfpa.org.pk before the deadline for submission of applications.

UNFPA shall notify applying organizations whether it is considered for further action.

Section 1: Background

1.1 UNFPA mandate	UNFPA is the lead UN agency for delivering a world where every pregnancy is wanted, every birth is safe, and every young person's potential is fulfilled.
1.2 UNFPA Programme of Assistance in	<p>UNFPA Pakistan, has adopted a comprehensive integrated approach to support the Government of Pakistan in fulfilling its national/international obligations and commitments towards working for the betterment and wellbeing of women and youth of Pakistan. Under the current cycle of programme assistance for the period of 2018-2022, which is approved by the Economic Affairs Division, UNFPA is mandated to work on reproductive health (RH), including family planning (FP) and maternal health, gender equality, women’s and youth empowerment, and data for development.</p> <p>The country program of assistance is aligned with the 2030 Agenda for Sustainable Development, and national development priorities, including policy measures to reduce poverty as reflected in the Ehsaas Programme and to address population dynamics and family planning as stipulated in the recommendations of the Council of Common Interest, as well as Prime Minister’s Youth Programme.</p> <p>The country programme is implementing a three-year programme focused to provide life-saving maternal and reproductive health and protection support services for women and girls in Khyber Pakhtunkhwa including tribal districts and host communities in Balochistan. The goal of the three-year project is to reduce</p>

maternal morbidity and mortality through increased access to both minimum and comprehensive maternal and RH services and Women's Protection Support Services. To achieve this goal, four key interrelated outputs are the focused areas of the project.

1. Increased availability of life-saving maternal and RH and Women's Protection Support services, including implementation of the Minimum Initial Service Package (MISP) for Afghan refugees, returnees and host communities.
2. Strengthened capacity of health workers, and service providers in the affected areas to deliver life-saving maternal and RH and women's protection support services.
3. Increased capacity of civil society organizations to provide psychosocial support, counselling and referral services to survivors.
4. Increased awareness among women and men in camps and host communities on maternal health and RH and women protection issues and services in Balochistan and KP.

Further information on the programme can be found on <http://pakistan.unfpa.org>]

1.3 Specific results

Within this framework and as stipulated in the country programme, working with government and other partners, UNFPA will focus on the following strategic priorities:

Organizations can submit their proposals on one or more strategic priorities.

Strategic Priority 01: Strengthening national and sub-national capacities to provide integrated RH, particularly for marginalized and affected populations, including refugees, returnees and host communities in selected districts of KP and Balochistan.

- Conduct mapping of health facilities both in private and public sector and assess their needs and capacities to implement RH and gender-based violence (GBV) prevention and response services.
- Provide lifesaving RH services using MISP approach during emergencies and ensure integration of MISP in comprehensive RH services during relief and rehabilitation.
- Provide RH services, including emergency obstetric and neonatal care (EmONC) and referral mechanisms for emergency obstetric complications
- Create a GBV referral pathway, survivor centered care and referral of survivors in health facilities and women friendly health spaces.
- Demonstrate timely and efficient distribution of RH emergency supplies, medical equipment, medicines and clean delivery and newborn baby kits to enable health facilities perform safe delivery, basic and comprehensive emergency obstetric and newborn care services.
- Work in partnership with public and private health sector to provide short term and long acting contraceptive methods.

Strategic Priority 02: Strengthened capacity of public and civil society partners to advance gender equality and prevent and respond to GBV in development and humanitarian settings.

- Strengthen capacities of public and private sectors organizations in RH and GBV.

- Conduct trainings of the RH and women protection teams on survivor-centered case management.
- Support technical trainings for health care providers on EmONC, long acting contraceptive methods, and STI syndromic approach to case management
- Train lady health worker and community health extension volunteers on birth spacing.

Strategic Priority 03: Increased capacity of civil society organizations to provide psychosocial support services (PSS), counselling and referral for PSS services and survivors of GBV, including sexual violence.

- Conduct mapping and assessments with regards to services related to GBV prevention and response.
- Establish women health friendly spaces (WFHS) and support the delivery of RH and GBV information and services.
- Establish GBV coordination platforms and mechanisms.
- Conduct trainings of civil society organizations (CSOs) on GBV coordination, minimum standards and survivor centered care
- Support the implementation of GBV referral mechanisms and orient case officers on GBV minimum standards and standard operating procedures.
- Conduct learning sessions and experience sharing among GBV case workers involved in operationalizing GBV referral pathways.
- Organize case management coordination forum to address gaps in case management and develop actions to resolve recurring operational issues
- Share with government and other stakeholders key findings of GBV assessments and mapping exercises to secure evidence-based GBV response, mitigation and prevention measures.

Strategic Priority 04: Increased access to and utilization of specialized and integrated RH services through community based campaigns and outreach services for refugees, returnees and host communities in selected districts of KP and Balochistan.

- Develop community RH package and conduct integrated community RH campaigns including community-based awareness raising sessions, counseling and services.
- Involve government health managers, community-based health workers, community leaders, community-based activists and young people in the design, implementation and monitoring of RH related community outreach campaigns.
- Conduct GBV related information, education and communication campaigns.

To ensure the achievement of abovementioned outputs, UNFPA Pakistan invites interested non-government organizations with a valid registration with Economic Affairs Division/Ministry of Interior to submit a technical and financial proposal (based on the prescribe template –Attachment 1) including all necessary annexures e.g., M&E framework, proposed organogram and job descriptions, Prevention of Sexual Exploitation and Abuse Policy, etc.

[Additional documentation/information can be added as Annex for further reference]

Section 2: Application requirements and timelines

2.1 Documentation required for the submission	<p>The expression of interest shall include the following documentation:</p> <ul style="list-style-type: none"> ● Copy of provisions of legal status of the NGO in Pakistan [<i>Required to be eligible for review</i>] ● Copy of provisions of legal status of the NGO in Pakistan (for INGOs) ● Attachment I – NGO Profile and Programme Proposal ● Latest annual report and audit report as separate documents or hyperlink to the documents 	
2.2 Indicative timelines	Invitation for Proposal issue date	25 October 2019
	Deadline for submissions of proposals	07 November 2019
	Deadline for requests of additional information/ clarifications	29 October 2019
	Review of NGO submissions	14 November 2019
	Notification of results communicated to NGO	21 November 2019

Section 3: Process and timelines

3.1 Review & evaluation of NGO submissions	<p>Applications will be assessed by a review panel to identify organizations that have the required knowledge, skills, and capacity to support achievement of results <i>using criteria outlined in section 3.2 below</i>.</p> <p>It should be noted, however, that participation in this Invitation for Proposals does not guarantee the organization will be selected for partnership with UNFPA. Selected NGOs will be invited to enter into an implementing partner agreement and applicable UNFPA programme policy and procedures will apply.</p>	
3.2 Selection criteria	<p>Eligible organizations will be selected in a transparent and competitive manner, based on their capacity to ensure the highest quality of service, including the ability to apply innovative strategies to meet programme priorities in the most efficient and cost-effective manner.</p> <p>UNFPA Pakistan office will review evidence provided by the NGO submission and evaluate applications based on the following criteria:</p> <p>NB: Any proposal not submitted in specified working language will be excluded from consideration.</p>	
	Governance & Leadership	<ul style="list-style-type: none"> ● The organization has a clearly defined mission and goals that reflect the organization’s structure and context, as well as alignment to UNFPA priority areas. ● Organization does not have a history of fraud, complaints or service delivery issues.
	Human Resource	<ul style="list-style-type: none"> ● Organization has sufficient staff resources and technical expertise to implement the proposed activities. ● Organization does not have conflicts of interest with UNFPA or its personnel that cannot be effectively mitigated.
	Comparative Advantage	<ul style="list-style-type: none"> ● The organization’s mission and/or strategic plan focuses on at least one of the UNFPA’s programme areas.

		<ul style="list-style-type: none"> • The organization has experience in the country or field and enjoys prominence in areas related to UNFPA’s mandate. • The organization has a proven track record in implementing similar activities and is seen as credible by its stakeholders and partners. • The organization has relevant community presence and ability to reach the target audience; especially vulnerable populations and hard-to-reach areas.
	Monitoring	<ul style="list-style-type: none"> • The organization has systems and tools in place to systematically collect, analysis and use programme monitoring data
	Partnerships	<ul style="list-style-type: none"> • The organization has established partnerships with the government and other relevant local, international and private sector entities.
	Environmental Considerations	<ul style="list-style-type: none"> • The organization has established policies or practices to reduce the environmental impact of its activities. If no policies exist, the organization must not have a history of its activities causing negative impact to the environment.
3.3 Prospective partnership agreement	UNFPA will inform all applicants of the outcome of their submissions in writing to the email/ postal address indicated in the NGO submission.	

Attachment I: NGO Profile and Programme Proposal (To be completed by NGO submitting proposal)

The purpose of this proposal is to provide the following information: a) overview of the NGO, b) an outline of the activities the NGO is proposing to partner with UNFPA and c) provide UNFPA with sufficient evidence to show it meets the criteria outlined in section 3.2 of the IFP.

Information provided in this form will be used to inform the review and evaluation of NGO submissions as outlined in the Invitation for Proposals.

Section A. NGO Identification		
A.1 Organization information	Organization name	
	Address	
	Website	
A.2 Contact information	Name	
	Title/Function	
	Telephone	
	Email	
A.3 Conflict of interest statement	To your knowledge, do any staff members of your organization have personal or financial relationships with any staff of UNFPA, or any other conflicts of	

	interest with this programme or UNFPA? If so, please explain.	
A.4. Fraud statement	Does your organization have fraud prevention policies and practices in place?	

Section B. Overview of the organization		
B.1 Annual budget	Size of annual budget (previous year, USD)	
	Source of funding	<i>Outline funding base, including local, international, and private sector donors</i>
	Main funding partners/ donors	
B.2 Staff capacity		<i>List of number and key functions of core organization staff</i>
B.3 NGO mandate and background		<i>Outline the organization's mandate and field of work, and how it aligns to UNFPA's mandate.</i>
B.4 Available expertise and specialists		<i>Outline the distinctive technical capacity of the organization to achieve results in the proposed programmatic area</i>
B.5 Experience in proposed area of work		<i>Outline of type/scope and key results achieved in proposed programmatic area in recent years, including any recognition received at local / global level for the work in the proposed area. Include a summary experience in [country] and prior experience with any organization of the United Nations</i>
B.6 Knowledge of the local context/ Accessibility to target population		<i>Outline of presence and community relations in the location(s) the activities will be implemented in: include access to vulnerable populations and hard-to-reach areas, if any)</i>
B.7 Credibility		<i>To what extent is the NGO recognized as credible by the government, and/or other key stakeholders/partners?</i>
B.8 Monitoring		<i>Outline the systems in place (policies, procedures, guidelines, and other tools) that systematically collect, analyse and use programme monitoring data</i>

Section C. Proposal overview	
C.1 Programme title	
C.2 Results to which the programme contributes	<i>Refer to Section 1.3 of the Invitation for Proposal</i>
C.3 Proposed programme duration	<i>From MM/YYYY to MM/YYYY</i>

C.4 Proposed Programme budget	
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Section D. Proposed interventions and activities to achieve intended results

D.1 Programme Summary	<p><i>This section should provide a brief summary of the programme.</i></p> <p><i>It should include a problem statement, the context and the rationale for the Programme:</i></p> <ul style="list-style-type: none"> ● <i>Overview of the existing problem;</i> ● <i>How the problem is linked to global/regional/national priorities and policies; and</i> ● <i>The relevance of the programme in addressing problem identified</i>
D.2 Organizational background and capacity to implement	<p><i>This section should briefly explain why the proposing organization has the experience, capacity and commitment to successfully implement the workplan.</i></p>
D.3 Expected results	<p><i>“What” this programme will achieve - programme objectives and expected results</i></p>
D.4 Description of activities and budget	<p><i>This section includes a detailed description of budgeted activities to be undertaken to produce the expected results. Clear linkages between activities and results must be indicated. The applicant should include a separate excel spreadsheet with full details of activities and associated budget.</i></p>
D.5 Gender, Equity and Sustainability (optional)	<p><i>Explain briefly the practical measures taken in the programme to address gender, equity and sustainability considerations</i></p>
D.6 Environmental impact	<p><i>Outline the likely environmental impact of the programme, if any.</i></p>
D.7 Other partners involved	<p><i>This section outlines other partners who have a role in programme implementation, including potential sub-contractees and other organization providing technical and financial support for the programme</i></p>
D.8 NGO contribution	<p><i>This section briefly outlines the partner specific contribution to the programme (monetary or in-kind)</i></p>
D.9 Additional documentation	<p><i>Additional documentation can be mentioned here for reference</i></p>

Section E. Programme Risks and Monitoring

E.1 Risks	<p><i>Identify major risk factors that could result in the proposed activities not being successfully implemented and any key assumptions on which the proposed intervention is based. Include any actions the organization will undertake to address/reduce identified risk(s).</i></p>
E.2 Monitoring	<p><i>This section briefly outlines the monitoring activities</i></p>

Section F. References

Please provide 3 references to support your proposal. Include name, title, contact information and brief summary of relationship.

Reference 1:

Reference 2:

Reference 3: