

## Invitation for Proposals for SRH

UNFPA, United Nations Population Fund, an international development agency, invites qualified organizations to submit proposals for the implementation of activities under the Reproductive Health (RH) Programme, across Pakistan. The purpose of the Invitation for Proposals is to identify eligible non-governmental organizations for prospective partnership with UNFPA Pakistan to support achievement of results outlined in the UNFPA Pakistan Country Programme **or section 1.3 below.**

Organizations that wish to participate in this Invitation for Proposals are requested to send their submission through email or mail clearly marked “NGO Invitation for Proposals” at the following address:

UNFPA Pakistan 2nd Floor, Serena Business Complex  
Khyaban-e-Suharwardy, G-5 Islamabad, Pakistan

**By 10 November 2019**

Proposals received after the date and time may not be accepted for consideration.

Applications must be submitted in English.

Any requests for additional information must be addressed in writing by 29 October 2019 at the latest to [alazar@unfpa.org](mailto:alazar@unfpa.org). UNFPA will post responses to queries or clarification requests by any NGO applicants who submitted, on [proposals@unfpa.org.pk](mailto:proposals@unfpa.org.pk) before the deadline for submission of applications.

UNFPA shall notify applying organizations whether it is considered for further action.

### Section 1: Background

1.1 UNFPA mandate UNFPA is the lead UN agency for delivering a world where every pregnancy is wanted, every birth is safe, and every young person's potential is fulfilled.

1.2 UNFPA Programme of Assistance in Pakistan UNFPA Pakistan, has adopted a comprehensive integrated approach to support the Government of Pakistan in fulfilling its national/international obligations and commitments towards working for the betterment and wellbeing of women and youth of Pakistan. Under the current cycle of programme assistance for the period of 2018-2022, which is approved by the Economic Affairs Division, UNFPA is mandated to work on reproductive health (RH), including family planning (FP) and maternal health, gender equality, women's and youth empowerment, and data for development.

The country program of assistance is aligned with the 2030 Agenda for Sustainable Development, and national development priorities, including policy measures to reduce poverty as reflected in the Ehsaas Programme and to address population dynamics and family planning as stipulated in the recommendations of the Council of Common Interest, as well as Prime Minister's Youth Programme.

The country programme is implementing initiatives to focus on scaling up quality skilled birth attendance through evidence generation, advocacy, capacity development and support to the government for the development of strategies and implementation on following key focus areas.

- Quality Midwifery,

- Fistula prevention, repair & rehabilitation
- Emergency Obstetric Neonatal Care (EmONC)
- Evidence-based national and provincial policies providing the enabling environment for inclusive, gender-responsive reproductive health and family planning.
- Enhancing national and sub-national capacity to provide integrated reproductive health services, particularly for marginalized women.
- Strengthen technical capacity of health work force (LHVs, LHWs, CMWs, doctors) to provide quality gender responsive RH and FP services to women of reproductive age, youth and adolescents.
- Improved knowledge and attitudes among male and female community members about RH/FP

Further information on the programme can be found on <https://pakistan.unfpa.org/en>

### 1.3 Specific results

Within this framework and as set out in country programme working with government and other partners, UNFPA will contribute to achieve the following results under key priority programme areas for 2020:

#### **Strategic priority area 1: Strengthening national and sub-national capacity to provide integrated reproductive health services, including high-quality midwifery education**

- Conduct mapping of availability of RH and FP services by type of service delivery point and level of care and facility needs assessment to inform targeted and impact oriented interventions;
- Develop quality of care framework on RH/FP to provide emergency obstetric and neonatal care, ante-/post-natal care and FP counselling and services;
- Review existing training materials and clinical guidelines to identify gaps and areas for further improvement and develop training materials, clinical guidelines and standard operating procedures;
- Conduct training of health care providers to provide client-centered RH and FP services using interactive teaching methodologies;
- Introduce quality assurance measures, gender-responsive service delivery and proactive monitoring to ensure high-quality RH and FP services in the communities by trained personnel;
- Support initiation Bachelor of Science in Midwifery programme and establishment of midwifery-led care units;

#### **Strategic priority area 2: Strengthening national and sub-national institutions to develop and implement policies and programmes that address disparities in reproductive health.**

- Conduct advocacy events based on national, regional and international evidence for strengthening the midwifery practice and profession;
- Establish coordination and partnership mechanisms with broadcast and print media to ensure the coverage of RH issues;
- Conduct national media and advocacy campaign with a special focus on midwifery regulation, the education standards, and the scope of practice for the profession including communication package with fact sheets on the status of midwifery and maternal health, feature stories and good practices;
- Develop comprehensive social and behavior change communication

strategy, using the human centered design approach.

- Support feasibility and operations research studies to inform replication of successful approaches on RH including FP and maternal health;
- Develop and roll out gender-sensitive, technology-based communication program, including mHealth and telemedicine focusing on SRH/FP counselling, services and referrals for underserved and populations residing in sparsely populated areas
- Population programs linked with social safety net programs like Benazir Income Support Program (BISP) and introduce voucher programmes or incentivized schemes for adoption of RH and FP services

**Strategic priority area 3: Promoting community-, women- and youth-centred initiatives to build resilience and empower communities to address social barriers to reproductive health.**

- Develop a resilience strategy with special focus on the rights to SRH, gender equality issues and GBV and support the roll out as well as documenting the best practices;
- Provide capacity building and technical support to generate context specific knowledge and develop Peer Education Toolkit on Health/RH for reaching out of school youth;
- Establish adolescent friendly spaces within the existing infrastructures to provide the opportunity to young people to learn life skill and engage in civic engagement.
- Develop and launch integrated community RH awareness raising and outreach campaigns; Engage RH/FP champions in community mobilization, information, education and communication campaigns focusing on women, girls, men and boys.

**Section 2: Application requirements and timelines**

2.1 Documentation required for the submission	<p>The expression of interest shall include the following documentation:</p> <ul style="list-style-type: none"> <li>• Copy of provisions of legal status of the NGO in Pakistan [<i>Required to be eligible for review</i>]</li> <li>• Copy of provisions of legal status of the NGO in Pakistan (for INGOs)</li> <li>• Attachment I – NGO Profile and Programme Proposal</li> <li>• Latest annual report and audit report as separate documents or hyperlink to the documents</li> </ul>	
2.2 Indicative timelines	Invitation for Proposal issue date	28 October 2019
	Deadline for submissions of proposals	10 November 2019
	Deadline for requests of additional information/ clarifications	31 October 2019
	Review of NGO submissions	15 November 2019
	Notification of results communicated to NGO	21 November 2019

**Section 3: Process and timelines**

3.1 Review & evaluation of NGO submissions	Applications will be assessed by a review panel to identify organizations that have the required knowledge, skills, and capacity to support achievement of results <i>using criteria outlined in section 3.2 below.</i>
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	<p>It should be noted, however, that participation in this Invitation for Proposals does not guarantee the organization will be selected for partnership with UNFPA. Selected NGOs will be invited to enter into an implementing partner agreement and applicable UNFPA programme policy and procedures will apply.</p>				
3.2 Selection criteria	<p>Eligible organizations will be selected in a transparent and competitive manner, based on their capacity to ensure the highest quality of service, including the ability to apply innovative strategies to meet programme priorities in the most efficient and cost-effective manner.</p> <p>UNFPA Pakistan office will review evidence provided by the NGO submission and evaluate applications based on the following criteria:  NB: Any proposal not submitted in specified working language will be excluded from consideration.</p>				
	<table border="1"> <tr> <td>Governance &amp; Leadership</td> <td> <ul style="list-style-type: none"> <li>• The organization has a clearly defined mission and goals that reflect the organization’s structure and context, as well as alignment to UNFPA priority areas.</li> <li>• Organization does not have a history of fraud, complaints or service delivery issues.</li> </ul> </td> </tr> <tr> <td>Human Resource</td> <td> <ul style="list-style-type: none"> <li>• Organization has sufficient staff resources and technical expertise to implement the proposed activities.</li> <li>• Organization does not have conflicts of interest with UNFPA or its personnel that cannot be effectively mitigated.</li> </ul> </td> </tr> </table>	Governance & Leadership	<ul style="list-style-type: none"> <li>• The organization has a clearly defined mission and goals that reflect the organization’s structure and context, as well as alignment to UNFPA priority areas.</li> <li>• Organization does not have a history of fraud, complaints or service delivery issues.</li> </ul>	Human Resource	<ul style="list-style-type: none"> <li>• Organization has sufficient staff resources and technical expertise to implement the proposed activities.</li> <li>• Organization does not have conflicts of interest with UNFPA or its personnel that cannot be effectively mitigated.</li> </ul>
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3.3 Prospective partnership agreement	<p>UNFPA will inform all applicants of the outcome of their submissions in writing to the email/ postal address indicated in the NGO submission.</p>
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**Attachment I: NGO Profile and Programme Proposal (To be completed by NGO submitting proposal)**

The purpose of this proposal is to provide the following information: a) overview of the NGO, b) an outline of the activities the NGO is proposing to partner with UNFPA and c) provide UNFPA with sufficient evidence to show it meets the criteria outlined in section 3.2 of the IFP.

Information provided in this form will be used to inform the review and evaluation of NGO submissions as outlined in the Invitation for Proposals.

**Section A. NGO Identification**

A.1 Organization information	Organization name	
	Address	
	Website	
A.2 Contact information	Name	
	Title/Function	
	Telephone	
	Email	
A.3 Conflict of interest statement	To your knowledge, do any staff members of your organization have personal or financial relationships with any staff of UNFPA, or any other conflicts of interest with this programme or UNFPA? If so, please explain.	
A.4. Fraud statement	Does your organization have fraud prevention policies and practices in place?	

**Section B. Overview of the organization**

B.1 Annual budget	Size of annual budget (previous year, USD)	
	Source of funding	<i>Outline funding base, including local, international, and private sector donors</i>
	Main funding partners/ donors	
B.2 Staff capacity	<i>List of number and key functions of core organization staff</i>	
B.3 NGO mandate and background	<i>Outline the organization's mandate and field of work, and how it aligns to UNFPA's mandate.</i>	
B.4 Available expertise and specialists	<i>Outline the distinctive technical capacity of the organization to achieve results in the proposed programmatic area</i>	

B.5 Experience in proposed area of work	<i>Outline of type/scope and key results achieved in proposed programmatic area in recent years, including any recognition received at local / global level for the work in the proposed area. Include a summary experience in Pakistan and prior experience with any organization of the United Nations</i>
B.6 Knowledge of the local context/ Accessibility to target population	<i>Outline of presence and community relations in the location(s) the activities will be implemented in: include access to vulnerable populations and hard-to-reach areas, if any)</i>
B.7 Credibility	<i>To what extent is the NGO recognized as credible by the government, and/or other key stakeholders/partners?</i>
B.8 Monitoring	<i>Outline the systems in place (policies, procedures, guidelines, and other tools) that systematically collect, analyse and use programme monitoring data</i>

Section C. Proposal overview	
C.1 Programme title	
C.2 Results to which the programme contributes	<i>Refer to Section 1.3 of the Invitation for Proposal</i>
C.3 Proposed programme duration	<i>From MM/YYYY to MM/YYYY</i>
C.4 Proposed Programme budget	

Section D. Proposed interventions and activities to achieve intended results	
D.1 Programme Summary	<i>This section should provide a brief summary of the programme.  It should include a problem statement, the context and the rationale for the Programme:</i> <ul style="list-style-type: none"> <li>● <i>Overview of the existing problem;</i></li> <li>● <i>How the problem is linked to global/regional/national priorities and policies; and</i></li> <li>● <i>The relevance of the programme in addressing problem identified</i></li> </ul>
D.2 Organizational background and capacity to implement	<i>This section should briefly explain why the proposing organization has the experience, capacity and commitment to successfully implement the workplan.</i>
D.3 Expected results	<i>“What” this programme will achieve - programme objectives and expected results</i>
D.4 Description of activities and budget	<i>This section includes a detailed description of budgeted activities to be undertaken to produce the expected results. Clear linkages between activities and results must be indicated. The applicant should include a separate excel spreadsheet with full</i>

	<i>details of activities and associated budget.</i>
D.5 Gender, Equity and Sustainability (optional)	<i>Explain briefly the practical measures taken in the programme to address gender, equity and sustainability considerations</i>
D.6 Environmental impact	<i>Outline the likely environmental impact of the programme, if any.</i>
D.7 Other partners involved	<i>This section outlines other partners who have a role in programme implementation, including potential sub-contractees and other organization providing technical and financial support for the programme</i>
D.8 NGO contribution	<i>This section briefly outlines the partner specific contribution to the programme (monetary or in-kind)</i>
D.9 Additional documentation	<i>Additional documentation can be mentioned here for reference</i>

<b>Section E. Programme Risks and Monitoring</b>	
E.1 Risks	<i>Identify major risk factors that could result in the proposed activities not being successfully implemented and any key assumptions on which the proposed intervention is based. Include any actions the organization will undertake to address/reduce identified risk(s).</i>
E.2 Monitoring	<i>This section briefly outlines the monitoring activities</i>

<b>Section F. References</b>	
Please provide 3 references to support your proposal. Include name, title, contact information and brief summary of relationship.	
Reference 1:	
Reference 2:	
Reference 3:	